



PATLIPUTRA COLLEGE OF NURSING

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Affiliated to : Aryabhatta Knowledge University | Bihar University of Health Sciences

Registered with - Bihar Nurses Registration Council (Govt. of Bihar)

Recognized by : Health Dept. Govt. of Bihar

Approved by : Indian Nursing Council (Govt. of India)

Khemnichak, Subhash Nagar, Patna - 800027 (Bihar)

Email Id : patliputranursing@gmail.com, Website : www.patliputraanmandnm.com

Ref. : PCN/893-1/26

Date : 12.09.26

FEE REFUND POLICY

1. Admission Cancellation before Commencement of Classes

A student who cancels/withdraws admission before the commencement of classes shall be eligible for a refund of fees as per the applicable rules and regulations of the concerned statutory/regulatory authority and affiliating university.

2. Withdrawal after Commencement of Classes

If a student withdraws from the course after commencement of classes, the refund, if any, shall be governed by the applicable rules of the concerned regulatory authority/university.

3. Application for Refund

The student/parent must submit a written application for withdrawal and fee refund to the Institute office. The application should include the fee receipt and other documents required by the Institute.

4. Security Deposit

The refundable security/caution deposit, wherever applicable, shall be refunded after adjustment of outstanding dues and verification that all Institute property has been returned.

5. Non-Refundable Charges

Registration, application, processing, examination, uniform, identity card, hostel, transportation, or other charges specifically notified as non-refundable shall not be refunded, subject to applicable regulations.

6. Adjustment of Outstanding Dues

Any outstanding amount payable by the student to the Institute may be adjusted against the eligible refund, in accordance with applicable rules.

7. Mode of Refund



Approved refunds shall normally be made through bank transfer or the original payment mode after completion of the required formalities.

8. Refund Processing Time

Eligible refunds shall be processed within the time period of 30 days prescribed by the applicable regulatory authority after completion of all withdrawal and verification formalities.

9. False Information/Documents

If admission is cancelled due to submission of false, forged, or misleading information/documents, the refund shall be dealt with in accordance with applicable rules and regulations.

10. Regulatory Authority

This policy shall be subject to the latest rules and guidelines issued by the UGC, Indian Nursing Council/State Nursing Council, affiliating university, and other competent authorities, as applicable.

11. Final Provision

In case of any discrepancy between this policy and the rules of a competent statutory/regulatory authority, the rules of the competent authority shall prevail.

Sl. No.	Refund Percentage	Situation / Condition
1.	100%	15 days or more before the formally notified last date of admission
2.	90%	Less than 15 days before the formally notified last date of admission
3.	80%	15 days or less after the formally notified last date of admission
4.	50%	30 days or less but more than 15 days after formally notified last date of admission
5.	0%	More than 30 days after formally notified date of admission


PRINCIPAL
Principal
Patliputra College of Nursing
Kharagpur